

**William Paterson University
Faculty Senate Graduate Programs Council
Meeting Minutes**

Date: March 20, 2018

Time: 12:31 p.m. – 1:29 p.m.

Location: Cheng Library, Paterson Room

Members Present: D. Feola, M. Hinkle, (Co-Chair), P. W. Ma and S. Sabatino (Co-Chair).

Via E-mail: R. Kashyap and K. Louie.

Guests: Prof. Kelly McNeal, Graduate Director, M.Ed. Special Education & TSD/A Endorsement.
Drs. John Bae and David Hack, Department of Kinesiology

AGENDA	DISCUSSION	ACTION
Meeting call to order	Meeting called to order at 12:31 p.m. by S. Sabatino.	
Adoption of the Agenda	Agenda was adopted.	Motion to approve the agenda: M. Hinkle and P. W. Ma (seconded).
Review of the minutes	The minutes of the February 21, 2018 meeting were reviewed.	Motion to approve the minutes: M. Hinkle and S Sabatino (seconded). Minutes were approved.
New Business: Program change: M.Ed. in Special Education, Teacher of Students with Disabilities Concentration Guest: Prof. Kelly McNeal .	K. McNeal presented the rationale for the program change and responded to questions of the members. <ul style="list-style-type: none"> ▪ The endorsement part of the program had already been changed. ▪ The five courses that will allow students to complete the Master’s degree are already part of the curriculum. All of these courses are currently being offered. ▪ This change will allow the students who complete the endorsement portion to continue their students (taking the additional five courses) and earn their M.Ed. degree. 	Motion to approve the program: M. Hinkle and W. P. Ma (seconded). The program change was unanimously approved. S. Sabatino will inform the Executive Board of the

	<ul style="list-style-type: none"> The total number of credits will be reduced from 37 credits to 36 credits due to the change in the endorsement courses. 	Faculty Senate that this program has been approved.
<p>New Business: Program change: M. S. in Exercise and Sports Studies.</p> <p>Guests: Drs. John Bae and David Hack, Department of Kinesiology</p>	<p>J. Bae and D. Hack presented the rationale for the program change and responded to questions of the members.</p> <ul style="list-style-type: none"> This program change is designed to offer students a Master's in Sport Administration. The B.A. in Sport Management is successful and some students are looking for an advanced degree. Within this field, the Master's degree is becoming very popular and undergraduate students have inquired about it. Within the State of New Jersey, only four other universities offer this degree concentration. The concentration in Sport Pedagogy will be removed. The concentration in Exercise Physiology will remain. The core courses for both concentrations of Exercise Physiology and Sport Administration are the same. All seven required courses for the Sport Administration concentration will be new. As a capstone, students may choose to take an internship or complete a thesis. Both options are six credits. <p>Recommendations:</p> <ul style="list-style-type: none"> To include statistics to support how the number of students are substantiated. Create a chart with the old and new courses listed for easier review. Review the website of the department and remove the concentration for M.S. in Exercise & Sport Studies General. 	<p>Motion to approve the program pending revisions: S. Sabatino and M. Hinkle (seconded).</p> <p>The program was approved by majority vote (with one vote not to approve (R. Kashyap).</p> <p>The Department will revise the proposal and send it to the Faculty Senate Executive Board.</p>
Old Business: Academic Program Change/New Program Form	The co-chairs reported that the online program change form is not yet active. When it is in use, the Council members will provide feedback.	Defer comments until the online form is in use.

Announcement	The Council Chairs Luncheon is scheduled for Thursday, March 29. The Co-chairs will attend and report on the accomplishments of the Council.	
Next Meeting Date	If an additional program is received, M. Hinkle will send a Doodle poll to schedule the next meeting.	[Meeting subsequently scheduled for April 16, 2018 at 2:00 p.m. in the Paterson Room.]
Adjournment	Meeting adjourned at 1:29 p.m.	
Addendum: Program change: Certificate Program in Middle School Mathematics	<p>Before the April meeting was scheduled, the Council members reviewed one program change proposal via email in order to expedite the process of advancing this program to the Faculty Senate.</p> <p>The members agreed that the rationale for this program change was uncomplicated and decided to review the program via email.</p> <ul style="list-style-type: none"> ▪ The goal of the mathematics certificate program is to prepare previously certified teachers in middle school mathematics. ▪ The purpose of the program change is to revise the curriculum leading to a certificate in middle school mathematics. ▪ Two new courses will be added, and five older courses will be deleted. ▪ The new certificate program will still be a 15-credit curriculum of five courses. ▪ Exit requirements consist of the completion of 15 credits of prescribed graduate study. 	<p>The program was approved unanimously.</p> <p>S. Sabatino will inform the Executive Board of the Faculty Senate that this program has been approved.</p>
		Notes by S. Sabatino.